



PLEASE READ ALL PAGES OF APPLICATION PACKET CAREFULLY;  
SOME CHANGES HAVE BEEN MADE TO POLICY OR ENTRY REQUIREMENT

## A Special Invitation

It's time to reserve your spot in one of the most popular events of IKEA Renton River Days! We're holding a space for you and your organization in **"Duck into Fun!" River Days Parade, sponsored by Brotherton Cadillac**. Please join us on Saturday, July 28, 2012 at 10:00 a.m. Entries are expected to be designed or organized in a quality manner and feature high entertainment value for our Parade spectators. Entries should be creative, unique and decorated to celebrate this year's Parade theme "Duck into Fun!"

The Parade route begins at Shattuck Avenue South at South Third Street and winds its way east on South Third to Liberty Park, where a variety of exciting IKEA Renton River Days activities are planned for the entire day. Check in opens at 7:00 am.

The morning of July 28 kicks off with the traditional Pancake Breakfast from 7:30 a.m.-10:00 a.m., held at the Renton Senior Activity Center and organized by the Renton Lions Club. Ticket prices are \$6 for adults and \$4 for seniors and children under 12. Liberty Park, located along the Cedar River, will be alive with brightly decorated arts and crafts booths, the crowd-pleasing "Nibble of Renton" food fair, and two stages of entertainment.

**The Parade Application deadline is July 9, 2012.** Please read the policies and rules on the following page and **mail your entry form right away**. Upon receipt and review of a fully completed application (including Proof of Insurance for non-commercial vehicles and Certificate of Insurance for floats, commercial vehicles and equestrian units), the Parade Committee will email written notification of confirmation. A complete application includes all pages of application. Receipt of application DOES NOT guarantee acceptance. The Parade or Festival Committee reserves the right to limit the number of participants or vehicles in each entry, the total number of units in Parade, and the total number of each entry classification.

We look forward to your participation in the **"Duck into Fun!" River Days Parade sponsored by Brotherton Cadillac**. Our goal is to make this year's Parade the best and brightest of all—and a fun experience for participants and spectators alike.

If you have questions or need more information, please call the Parade Committee Chairman, Tammy Kaiser at 425.306.8450 or email [rrdParade@comcast.net](mailto:rrdParade@comcast.net).



2012 Parade Application available at [www.rentonriverdays.org](http://www.rentonriverdays.org).

P.O. Box 1025 • Maple Valley, WA 98038 • 425-306-8450 • [www.RentonRiverDays.org](http://www.RentonRiverDays.org)



# 2012 Parade—Saturday, July 28, 2012

**PURPOSE** - The purpose of the Brotherton Cadillac Parade is to enhance the goals and objectives of the IKEA Renton River Days Festival by offering an event that invites both participation and spectator enjoyment.

## **POLICY**

**Authority** - It is the responsibility of the Board of Directors to make all final decisions regarding Parade Policies based on the recommendations of the Parade Committee. Members of the Parade Committee are approved by the Board of Directors in the fall following the IKEA Renton River Days Festival and assume the responsibilities of that committee no later than January 1 of the following year.

**Insurance Requirements - Non-commercial vehicles:** Proof of Insurance for bodily injury and property damage liability with combined limits of \$100,000.00 is required. **Floats, commercial vehicles and equestrian units:** Proof of Insurance with combined limits of \$1,000,000.00 and Certificate of Insurance that names "City of Renton and Renton River Days as additional insured." Proof of Insurance and Certificate of Insurance must accompany completed application.

**FLOATS** - All floats must be equipped with one or more fire extinguishers. No smoking allowed on floats. A safety check list is attached. Note: City of Renton Fire Department will remove non-complying units. Drivers must remain with Float at all times, and be appropriately dressed. All participants riding on floats must have visible belts or handholds. Floats without belts and/or hand holds will not be allowed on the Parade route.

**Note: City of Renton Fire Department will remove non-complying units.**

**EQUESTRIAN AND OTHER ANIMAL UNITS** - 15,000 people, loud music, other animals, cannon fire... please be a responsible owner and only bring an animal that can handle this type of pressure. Any rider or trainer showing inability to control their animal, or any animal showing visible signs of distress will, at the Parade Committees discretion, will be removed from the Parade. No riders under 12 years of age. No Stallions. Only one rider per horse. Each animal Group must have their own cleanup unit. Any entry without a cleanup unit will not be allowed on the Parade route. See insurance requirements above.

**BAND AND MARCHING/DRILL/CHEER UNIT REQUIREMENTS.** All entries must be in full uniform. If for any reason a gap of greater than 50 feet is created, units must increase their pace and close their gap. All units must maintain forward motion. Routines that cause any gaps in the Parade are not permitted. **JUDGING** will be done for entrants that perform in front of the Judging Booth on the Parade route. Any group causing unnecessary gaps in the Parade may be disqualified.

**PARADE ORDER** - Extensive time and consideration is given by many volunteers to put together a Parade that flows easily and is aesthetically pleasing to our spectators. In addition, safety and the needs of children or those with special needs take the highest priority in our planning. If for any reason you need special consideration for a particular placement in the Parade order, please note that need on the appropriate place on your application. **Absolutely no changes to the Parade order will be made on Parade day.**

**JUDGING** - The Parade Committee will select judges and set the criteria for judging the various divisions of the Parade. Decisions of the judges will be final.

## RULES AND REGULATIONS FOR ALL ENTRIES

1. Entrants must observe all applicable rules and regulations and follow all instructions from Police or Parade officials or be barred from the Parade.
2. Only Parade participants are allowed in the staging area. Spectators must find their spot on the Parade route. Entrants must fill out an application form and be approved by the Parade Committee. Accepted entries will receive Parade instructions by email.
3. No water is permitted in the Parade, in connection with floats or otherwise, except at the express written approval of the Parade Committee (i.e., waterfalls on floats, etc.)
4. Alcoholic beverages are forbidden on any float or vehicle or on the person of any participant. No profanity allowed along the Parade route.
5. Cigarette advertising and offensive language printed on any Parade entry is prohibited.
6. **NO MATERIAL MAY BE THROWN ALONG THE LINES OF THE PARADE ROUTE.** Distribution of gifts, merchandise, literature or other material may be handed out by unit representatives walking along the outer edge of the Parade route. **Any materials thrown from the unit or causing the crowd to enter the street will either be confiscated or the unit will be directed off of the Parade route and asked to leave.**
7. **CURRENTLY SEATED** Public Officials are given the honored position at the beginning of the Parade. City of Renton Seated Officials are provided a car by Brotherton Cadillac and may have a **MAXIMUM** of 1-3 guests ride **in the car with them.** (You may bring your own vehicle with prior notice to the Parade Committee.) Signage will be provided by the

Parade Committee. No other signage will be allowed. Each candidate for public office will be accommodated as an entry in the Parade provided that the total entry for that candidate does **not exceed 10 people.** Except for Elected officials of the City of Renton and other notified dignitaries, all political entrants must provide their own transportation or enter the Parade as a walking unit. Parade placement will be made by the Parade Committee prior to Parade day. **NO** changes to Parade line-up will be made on Parade day. **POLITICAL GROUPS** representing a candidate or party will be accommodated in the Parade providing that the total entry for that GROUP does **not exceed 10 people.** Groups will be placed in the Parade by the Parade Committee as separate entries, and may not be combined. All Parade Entries must have entertainment value and should be creative, unique or decorated to celebrate this years theme.

**Any group with more than 10 entrants will be asked to leave the Parade.**

8. Forward movement maneuvers **ONLY** by the marching units is permitted. A spacing of 25 to 50 feet between each unit will be enforced. All units are required to close the gap between units when ordered by the Parade officials.
9. Parade participants may not mingle with or accost Parade route spectators.
10. The Parade Committee reserves the right to withdraw any unit of which costume or performance does not meet Parade Rules and Regulations or conform to the standards of reasonable public taste.
11. The Parade Committee's decision regarding all entrants is final.

12. The Parade Committee does not accept the responsibility for traveling expenses, food or lodging expenses of any unit.
13. All entries should represent the family nature of the festival.
14. Each animal entry must provide their own clean-up unit. Any entry without a clean-up unit will not be allowed on the Parade route.
15. The Parade or Festival Committee reserve the right to limit the number of participants or vehicles in each entry, the total number of units in Parade, and the total number of each entry classification.

### **Fees**

1. All Commercial and Political entries will be charged a \$150.00 fee to enter the Parade. Make checks payable to "Renton River Days". (A commercial entry is defined as "any entry displaying Business or Commercial Signage advertising the business represented by the group")
2. There will be no fees charged for other entries in the Parade.

### **Deadlines**

1. Applications received after the deadline indicated in the Parade letter will not be allowed to participate in the Parade.
2. All Parade entries are expected to be in place 60 minutes prior to Parade start. Late units will be placed at the end of the Parade and will not be judged.
3. Interested participants are urged to return their entry forms early.

2012 "Duck into Fun!" Saturday, July 28, 2012  
Parade Start Time: 10:00 a.m.

**BROTHERTON**  
CADILLAC BUICK GMC

# PARADE APPLICATION FORM

(Email Contact is Mandatory, all correspondence will be sent via your provided email address)

[illegible]

If you need more information on the Parade contact: Tammy Kaiser at 425.306.8450 or email [rrdparade@comcast.net](mailto:rrdparade@comcast.net).

## HOLD HARMLESS AGREEMENT

In consideration of the acceptance of this application, the Applicant agrees to release and hold the City of Renton and Renton River Days, their directors, officers, agents, representatives, employees and volunteers harmless, and to promptly indemnify same from and against any and all claims, actions, damages, liability of every type and nature, including all costs and legal expenses incurred by the applicant or any other party, by reason of any activity arising under or in connection with the Applicant's participation in Renton River Days, including loss of life, personal injury and/or damage to property arising from or out of any occurrence, omission or activity relating to such participation.

In the event the City of Renton or Renton River Days shall be made a party to any litigation commenced by or against the Applicant, then the Applicant shall proceed and hold the City of Renton and Renton River Days harmless and shall pay all costs, expenses and reasonable attorney's fees incurred or paid by them in connection with such litigation.

Furthermore, the Applicant agrees to pay all costs, expenses and reasonable attorney's fees that may be incurred or paid by the City of Renton or Renton River Days in the enforcement of any of the covenants, provisions and agreements hereunder.

## SPECIAL PROVISION

Please note here any special provisions needed or requested for your unit. All requests will be reviewed by the Parade Committee and addressed in your acceptance letter. All considerations must be requested on this application – no exceptions will be made to the Rules or Regulations on Parade day.

REQUESTED PROVISIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## SIGNATURES

By signing below you are confirming that as a representative of your group that every member of your group (Parents and/or guardians if your group has minors) has read and accept all Rules and Regulations required for participation in the Renton River Days Parade and that they are all in agreement to the Renton River Days Hold Harmless Agreement. You have retained a copy of this application for your records. Commercial and Political entrants please provide a \$150.00 entrance fee along with your application. Make checks payable to "Renton River Days".

Signature of applicant or authorized representative \_\_\_\_\_ Date: \_\_\_\_\_

Mail original application, Proof of Insurance (non-commercial vehicles) and Proof of Insurance and Certificate of Insurance (floats, commercial vehicles and equestrian units) naming "City of Renton and Renton River Days as additional insured." Keep copies of all documents for your records.

If you need more information on the Renton River Days Parade, contact: Tammy Kaiser at 425.306.8450 or email [rrdparade@comcast.net](mailto:rrdparade@comcast.net).

Please return this form by July 9, 2012, to:

Tammy Kaiser  
P.O. Box 1025  
Maple Valley, WA 98038



# RENTON RIVER DAYS PARADE



## Fire & Life Safety Tips

Dear IKEA Renton River Days Parade Participants,

Renton Fire & Emergency Services would like to welcome you and wish you a safe, successful and enjoyable IKEA Renton River Days. Below is a list of safety requirements pertaining to all Parade entries and their participants. These requirements shall be met by all entries prior to participation in the Parade. ***You as a participant shall be responsible for conducting a safety inspection of your entry and turning this sheet in at the Check-In Table prior to the start of the Parade the morning of Saturday, July 28.*** Preparation and education will ensure approval of your entry in a timely and efficient manner.

Having a safe entry ensures a safe and enjoyable time for you and the spectators. Feel free to call Renton Fire & Emergency Services at 425-430-7000 should you have any questions regarding the Fire Safety Requirements for your Parade entry.

Completed    N/A

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Decorative materials on Parade entries shall be non-combustible material, flame resistant or treated with flame retardant.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Decorative materials such as hay or straw bales, corn stocks and paper shall be kept a minimum of three (3) feet away from any heating source (e.g., muffler, generator, etc.)  |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Motorized Parade entries, towing vehicles, generators and vehicles with smoke machines or some type of heat producing appliance, shall have a minimum UL rated 2A-10BC portable fire extinguisher readily accessible to the operator. Exempt: single vehicles, floats without riders and marching or equestrian groups. |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. No flammable liquid containers are allowed on any Parade entry or float, or used as any part of entry (e.g., twirling fire baton, etc.).  |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Compressed gas cylinders shall be properly secured.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. NO OPEN FLAMES ALLOWED.   |

Name of Parade Entry: \_\_\_\_\_

Individual in Charge on Parade Day: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Signature: \_\_\_\_\_



# 2012 Parade—Saturday, July 28, 2012

Awards will be provided in the following categories:

## **BEST OF SHOW AWARD:**

"Judges Choice"

(Judged Pre-Parade and will be led by banner carriers)

## **SPIRIT OF RENTON AWARD:**

Given to the best entry depicting this year's theme.

(Judged Pre-Parade and will be led by banner carriers)

## **MAYORS AWARD:**

Given to most unique float.

(Judged Pre-Parade and will be led by banner carriers)

## **AWARD:**

Given to Float entry that best shows community spirit and citizen contribution.

## **AWARD:**

Given to best Drill Team Entry

## **AWARD:**

Given to best Band

## **AWARD:**

Given to best Cheerleading Entry

## **AWARD:**

Given to best Children's Entry

## **AWARD:**

Given to best Animals Entry

## **AWARD:**

Given to best Vehicles Entry

## **AWARD:**

Given to best Comedy/Novelty Entry

**PARADE RESULTS WILL BE POSTED AND AWARDS AVAILABLE FOR PICK UP AT THE FESTIVAL BOOTH IN LIBERTY PARK BY 2PM ON SATURDAY JULY 28TH\***

\* Awards can be picked up after the Parade is over at the Festival Headquarters in City Hall. Please call for directions. Winners will be posted on the Festival web site in the week following the Parade.